

In-Kind Donation Form

Use this form to record and acknowledge in-kind donations (non-cash), as required by the IRS.
 For guidance on donating in-kind items to seniors (see page 2) and youth (see page 3)
 Deliver items with this [form](#) to Reception Desk at Center on Halsted.

Contact information

Name(s):

Company/Organization:

Address:

City: State: Zip:

Phone: Birth Month/Day:/.....

Email(s):

Donation information

Date of donation:

Provide quantity, description of donated goods and estimated fair market value determined by donor.
 (i.e.: \$10 gift cards from Walgreens, 20 winter hats, 40 jackets, etc.) Please attach a copy of the receipt if available.

Quantity	Description of Donated Goods	Fair Market Value
		\$
		\$
		\$
		\$
		\$
TOTAL		\$

Note: Items valued over \$5,000 must be appraised by an IRS qualified appraiser and written appraisal is required along with a signed [IRS Form 8283](#).

If gift is directed to a specific Center on Halsted program, which one?

Note: Center on Halsted reserves the right to direct gifts to where the need is greatest to further our charitable mission.

Center on Halsted has been recognized nationally for its sound fiscal management and commitment to accountability and transparency. As a 501(c)(3) charitable organization, Center on Halsted (EIN: 51-0178807) is supported by tax deductible contributions.

To be completed by staff receiving the gift

Date of Receipt: Staff Name:

Department: Extension:

Senior Services In-Kind Donations

Deliver items along with [In-Kind Donation Form](#) (on page 1) to:
Reception Desk at Center on Halsted, 3656 N Halsted St., Chicago, IL 60613

Senior Services: LGBT Seniors are the most at-risk group during the COVID-19 pandemic. Senior Services is creating LGBT-affirming, innovative programs for elders--access to food and shelter, healthcare, and financial support. Center on Addison, is our social and residential center for LGBT community members over the age of 55. Each week, more than 150 seniors participate in senior programs to attend workshops, take classes, share a meal and make new friends. We co-manage Town Hall apartments, Chicago's first LGBT friendly senior housing complex with 79 units. Together we are eliminating isolation of our senior community in Chicago.

Learn about Senior Services: [Website](#) | [Brochure](#)

GIFT CARDS			WARM CLOTHING
We prefer gift cards in \$10 increments from local stores.			We will only accept these new or gently used clothing items.
Grocery & Drugstore <ul style="list-style-type: none"> ▪ Jewel ▪ Mariano's ▪ Walgreens ▪ Whole Foods 	Restaurants <ul style="list-style-type: none"> ▪ McDonald's ▪ Starbucks 	Department Stores <ul style="list-style-type: none"> ▪ Target ▪ Wal-Mart 	Winter Clothing <ul style="list-style-type: none"> ▪ Coats/Jackets* ▪ Hats/Earmuffs* ▪ Gloves/Mittens* ▪ Scarves <p><i>*Prefer larger sizes for these items.</i></p>
<p>Gift Cards: Please do NOT buy cards that need to be redeemed online (i.e. Amazon). Warm Clothing: Please wash and fold any gently used clothing before donating.</p>			

SENIOR PANTRY		
We will only accept new pantry items and will NOT accept expired goods.		
Dairy <ul style="list-style-type: none"> • Milk • Eggs • Cheese Fresh Fruit & Vegetables <ul style="list-style-type: none"> • Apples • Oranges • Bananas Drinks <ul style="list-style-type: none"> • Tea • Coffee • Ensure 	Meats <ul style="list-style-type: none"> • Deli Meat • Ground Beef • Turkey • Chicken • Hamburger Patties • Canned Tuna • Canned Chicken Other Food <ul style="list-style-type: none"> • Frozen Pizzas • Pasta • Pasta Sauce • Canned Soups 	Paper Products <ul style="list-style-type: none"> • Toilet Paper • Tissue • Paper Towels Cleaning Products <ul style="list-style-type: none"> • Disinfectant Spray • Multi-Surface Cleanser • Hand Sanitizer & Wipes • Laundry Detergent Other Products <ul style="list-style-type: none"> • Reusable Masks • Handwarmers

Explore [11 Ways to Support](#) Center on Halsted!

Youth Services In-Kind Donations

Deliver items along with [In-Kind Donation Form](#) (on page 1) to:
Reception Desk at Center on Halsted, 3656 N Halsted St., Chicago, IL 60613

Youth Services: LGBTQ youth at disproportionate risk of homelessness during COVID-19 pandemic. Youth Services offers a safe space for young people ages 13-24 for support and coming out groups, leadership workshops, arts and recreation programming, HIV/AIDS education, prevention and testing, study skills workshops, housing assistance, vocational and career mentoring, and more. Participants come from all over Metropolitan Chicago. The Youth Program also offers safe social programming, including holiday celebrations, talent shows and a Queer Prom. In addition, young persons who are homeless or lack stable housing can receive additional services including case management, life skills groups, vocational and educational assistance and housing referrals.

Learn about Youth Services: [Website](#) | [Brochure](#)

Youth Housing Initiative: We manage two apartments providing housing for 8 LGBTQ youth in the South Shore neighborhood. These resilient young people are selected based on housing need (survivor of violence and/or experiencing homelessness or housing instability). COH is providing a safe home along with the basic needs such as furniture, food, rent, and essential program services for youth to grow and thrive toward living an independent life. You can support this program by [making a gift online](#) or buying from our [youth housing registry](#).

Learn about Youth Housing Initiative: [Website](#) | [Youth Housing Registry](#)

GIFT CARDS		PERSONAL ITEMS	WARM CLOTHING
We prefer gift cards in \$10 increments from local stores.		We accept only new personal items below.	We will only accept these new or gently used clothing items.
Grocery & Drugstore <ul style="list-style-type: none"> ▪ Jewel ▪ Mariano's ▪ Walgreens ▪ Whole Foods 	Department Stores <ul style="list-style-type: none"> ▪ Target ▪ Wal-Mart Restaurants <ul style="list-style-type: none"> ▪ McDonald's ▪ Starbucks 	<ul style="list-style-type: none"> ▪ Socks ▪ Underwear ▪ Undershirts ▪ Bras ▪ Binders ▪ Hand Warmers ▪ Foot Warmers ▪ Phone Chargers ▪ Headphones 	Winter Clothing <ul style="list-style-type: none"> ▪ Coats/Jackets ▪ Hats/Earmuffs ▪ Gloves/Mittens ▪ Scarves
<p>Gift Cards: Please do NOT buy cards that need to be redeemed online (i.e. Amazon). Personal Items: We are NOT able to accept person items if they are previously worn. Warm Clothing: Please wash and fold any gently used clothing before donating.</p>			

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