

CENTER on HALSTED'S

HUMAN
FIRST

gala

THE GERAGHTY 2520 S Hoyne Ave

centeronhalsted.org/gala

APRIL
15th

**CENTER
ON 3656 N.
HALSTED**

BECOME A TABLE CAPTAIN

Table Captains play a key role in the gala's success. Captains work to fill a table of 10, drawing their friends, colleagues and family to the event in support of an important cause.

In addition to having your name listed at the event, your work as a Table Captain will ensure that you'll be seated at a table filled with your friends for a memorable evening. You may serve as a "co-captain" with a friend or family member. We are grateful for your willingness to serve as a table captain!

Financial Commitment

Agreeing to be a Table Captain *does not make you financially responsible for the cost of a table*. We are grateful for your commitment to work toward filling a table by inviting your networks to be a part of the event.

How to Fill Your Table

The key step is to think about the friends, colleagues, family members, community peers and other members of your network who might have an interest in attending the event and supporting the LGBTQ+ community.

Next, and most important, invite them to join you, ideally as far in advance as possible. Let them know about the great work the event supports. To help, we have created a fact sheet available at centeronhalsted.org/gala that introduces the organization and shows the impact of our work. In addition, we have created a model letter that can be used or modified for your outreach via letter or email.

You can also direct contacts to centeronhalsted.org/gala for more information & to purchase their tickets.

How to Ensure We Know About Your Guests & to Seat Them With You

On the ticket purchase form, there will be a question asking whether the ticket is being purchased in response to a Table Captain. Guests can simply enter your name, and we will make a note of it.

For more information on supporting the gala as a Table Captain, please email Ben Sprunger, Manager of Individual Giving, bsprunger@centeronhalsted.org